Shared Decision Making Journey

Professional Record Standards Body

Stage 01 — Starting the conversation

- The problem or diagnosis is identified and recorded
- The clinician shares information before the next meeting and records this

Stage 02 — Recording the consultation

- A record of the meeting, with the person, clinician and others attending is made
- Consent is given to record/video the meeting where agreed

Stage 03 — Setting the Agenda

- The clinician and person set out what they want to get out of the meeting
- The clinician records the person's understanding of their condition
- The person talks about what is important to them Could include their goals, , values, hopes, ideas, concerns and these are recorded

Stage 04 — Discussing Options

- Clinician and person discuss the options and their risks and benefits (this can include choosing to have no treatment or no change to what they are currently doing) and record this (include decision support tools if used)

A shared decision is reached

Decision and review date are recorded

Review decision

Stage 05 — Evaluating the decision

- A record of whether the clinician supports the decision and why is made
- A record is made of whether the person is satisfied with the decision

Stage 06 — Actions after the meeting(s)

- Agreed action(s) for the person
- Agreed action(s) for the clinician

Stage 07 — Recording treatment consent

- Consent for treatment is given and recorded